

Police Jury Room
September 18, 2017
Abbeville, Louisiana

Minutes of a regular meeting of the Vermilion Parish Police Jury held on September 18, 2017, with President Ronald Darby presiding.

The meeting was called to order by President, Ronald Darby, who asked Mr. Errol Domingues to lead the group in the Pledge of Allegiance. Following the pledge, Mr. Ronald Darby, took a moment to give prayer and reflection, President Ronald Darby asked for all phones, pagers, etc. off or set to silent mode for the duration of the Police Jury meeting.

The following members were present:

Mr. Jason Picard	Mr. Pervis Gaspard
Mr. Wayne Touchet	Mr. Brent Landry
Mr. Ronald Darby, Ex-Officio	Mr. Dane Hebert
Mr. Kevin Sagrera	Mr. Leon Broussard
Mr. Mark Poche'	Mr. Paul Bourgeois
Mr. Ronald Menard	Mr. Errol Domingues

Absent: Mr. Cloris Boudreaux
Mr. Sandrus Stelly

Guests: Mr. Gene Sellers, Sr.	Mr. Kim Touchet
Mr. Paul Moresi, III	Ms. Rebecca Broussard
Mr. Billy Noegel	Mr. Tim Baudoin
Mr. Todd Vincent	Ms. Carolyn Bessard

President Darby recognized Mr. Gabe Marceaux, Vermilion Parish Tax Assessor, to present his business to the Police Jury at this time.

Mr. Gabe Marceaux updated the Police Jury on Tax Roll. There was a huge lose in Public Service. Due to assessment with Shell Pipeline two years ago. Shell Pipeline had to pay taxes and we lost half assessment last year. In 2017 lost remainder of that project. Moveable Property more lose. Large in part to oil and gas. Hopefully Wednesday we hear that the tax commission approves four (4) percent increase to that schedule. Will not get it all back but at least we will not lose on the schedule this year. Real Property there is a little bump.

Due to new construction on the northern part of the parish. To summarize it all up, overall we down 25.7 million, taxable decrease 26.5 million, real verses moveable in 2016 tax roll 65.8 percent real (land and buildings) and 34.2 percent moveable. Getting closer to where it needs to be, fifty-fifty. It is at 56.3 real and 43.7 moveable. When looking at tax dollars, we looking at a 2.3 million dollar decrease. Lengthy discussion.

Upon motion by, Mr. Leon Broussard, and duly seconded by Mr. Kevin Segrera, and unanimously carried, the Police Jury approved to certify the Tax Roll figures.

Reading or approval of the minutes of the previous meeting. Regular Meeting of September 5, 2017.

Upon motion by Mr. Leon Broussard, and duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury dispensed the reading of the minutes.

President Darby recognized at this time a period from public comment on any agenda item to be considered from the audience.

Consider action to amend the agenda to discuss and consider actions on any new items presented by Engineering & Architectural reports.

Upon motion by Mr. Kevin Segrera, and duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury approved to amend to discuss and consider actions on any new items presented by Engineering & Architectural reports.

President Darby recognized Mr. Gene Sellers, Sr., with Sellers & Associates, Inc., to present his business to the Jury.

Mr. Gene Sellers, Sr., reported that they emailed Diamond B Construction concerning the South part of the North Rd. that was constructed. They replied stating that he wants the Jury to reconsider his original method of patching the road, fixing it. Mr. Gene Sellers, Sr.'s, opinion is that you wouldn't catch everything that's wrong with the road if it was done that way. Mr. Gene Sellers, Sr.'s, recommendation is to overlay with one inch of hot mix to be able to seal everything below that. Covering it up with the asphalt surface. We continue to have trouble with the contractor so all I can tell you is that we will withhold money until done correctly.

Upon motion by, Mr. Mark Poche', and duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury approved Mr. Gene Sellers, Sr.'s recommendation.

Policy Jury wants to try and negotiate with Diamond B Construction and see if they are willing to terminate the contract. Due to the issues we are having with the contractor.

Upon motion by Mr. Dane Hebert, and duly seconded by Mr. Wayne Touchet, and unanimously carried, the Police Jury approves for Mr. Paul Moresi, III and Mr. Gene Sellers, Sr. to negotiate with Diamond B Construction on coming to terms with terminating the contract.

President Darby recognized Mr. Todd Vincent, Sellers & Associates, to present his business to the Jury.

Mr. Todd Vincent, Sellers & Associates, stated he is working on LCDBG, WW#1 Phase

II for the Gueydan area and requesting authorization to advertise for bids.

Upon motion by Mr. Leon Broussard, and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury granted authorization to advertise for bids for LCDBG, WW#1 Phase II for the Gueydan area.

Mr. Todd Vincent, Sellers & Associates, is reporting back with the dirt fill at the County Agent Building. It is a condition of the contract that the parish would haul from any dirt pit selected by the contractor in the parish. He asked Mr. Gene Sellers, Jr. about it. The project was bid as a lump sum price for the entire building, so he received one lump sum price. After the bids were open he requested a schedule of values which breaks down the lump sum price and the site work price is \$57,510. The budget for the shredder is approximately \$700,000 bid price. The bid package will be sent to four companies.

Upon motion by Mr. Wayne Touchet, and duly seconded by Mr. Jason Picard, and unanimously carried, the Police Jury approved the budget for \$700,000 for the shredder.

President Darby recognized The Executive Session, Employee Issues.

Ms. Carolyn Bessard stated that the employee already resolved her issue.

President Darby recognized the report of Standing Committees, Coastal Protection & Restoration Committee.

Upon motion by Mr. Kevin Sagrera, and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury approved we accept them as is.

President Darby recognized the report of Standing Committees, General Needs Committee.

Ms. Carolyn Bessard stated that she has a correction for Item No. 26 on the recommendation, it has Valcout St. and it should be Viellien St. to have the drainage study done.

Upon motion by Mr. Wayne Touchet, and duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury granted that Item No. 26 be changed from Valcout St. to Viellien St.

Mr. Pervis Gaspard stated that if there isn't any change in the General Needs Committee Meeting. He moves to be accepted with the change.

Upon motion Mr. Pervis Gaspard, and duly seconded by Mr. Kevin Sagrera, and unanimously carried, the Police Jury accepted with the change for the General Needs Committee.

President Darby recognizes New Business, Parish Administrator.

Ms. Carolyn Bessard stated she had gotten a call from Economic Development. They got a letter from the state stating that they needed a Lever Style door knob for there office. It is at the Capital One Building. They are wondering if they have to pay for it or does the Police Jury pay for it. Is it a requirement for handicapped? Get Mr. Paul Moresi, III to look into it.

Upon motion by Mr. Paul Bourgeois, and duly seconded by Mr. Kevin Sagrera, and unanimously carried, the Police Jury granted for Mr. Paul Moresi, III to look into the requirements of the Lever Style door knob for the Capital One Building.

Ms. Carolyn Bessard stated a motion is needed to approve payment of the following invoices from Sellers & Associates:

- | | |
|---|--|
| (A) Invoice No. 20039
Project No. 7215-13
Vermilion Annual Household
Hazardous Waste Connection
Date: 08/27/2017
Amount: \$7,750.00
Cost to be paid from 94 Sales Tax | (B) Invoice No. 20045
Project No. 70693-05
Subdivision Review-General
(July2017)
Date: 08/27/2017
Amount: \$ 122.50
Cost to be paid from General Fd. |
| (C) Invoice No. 20020
Project No. 8966-01
2017 RFP for Pre-Positioned Debris
Removal- RFP preparation & Review
of Proposal submitted
Date: 08/27/2017
Amount: \$7,191.25
Cost to be paid from 94 Sales Tax | |

Upon motion by Mr. Wayne Touchet, and duly seconded by Mr. Mark Poche', and unanimously carried, the Police Jury approved the payment of invoices from Sellers & Associates.

Ms. Carolyn Bessard stated a motion is needed to approve payment for Invoice No. 36-28225; dates 08/31/2017 to Louisiana Testing & Inspection Inc., in the amount of \$3,334.30 in conjunction with the 2016-2017 Capital Improvement Program Phase II. Cost to be paid from Parishwide.

Upon motion by Mr. Ronald Menard, and duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved the payment of Invoice No. 36-28225 from Louisiana Testing & Inspection Inc. in the amount of \$3,334.30.

Ms. Carolyn Bessard stated a motion is needed to approve the renewal of the lease with the Assist Agency at the Capital One Building in the amount of \$400.00 a month, with a month to month, and also authorize the President to sign the lease.

Upon motion by Mr. Paul Bourgeois, and duly seconded by Mr. Wayne Touchet, and unanimously carried, the Police Jury approved the month to month lease renewal payment of \$400.00 with the Assist Agency and authorization for the President to sign the lease.

Ms. Carolyn Bessard stated a motion is needed to refund Ms. Rita Clark her permit money back to her deciding not to build. Permit No. 31572 dated 02/18/2016. Cost to be paid from General Fund.

Upon motion by Mr. Mark Picard, and duly seconded by Mr. Pervis Gaspard, and

unanimously carried, the Police Jury approved Ms. Rita Clark her refund for Permit No. 31572.

Ms. Carolyn Bessard stated a motion is needed to hire Ms. Amber Harrington, Executive Secretary in the Administrative Office at a Grade 12 Step 0.

Upon motion by Mr. Jason Picard, and duly seconded by Mr. Dane Hebert, and unanimously carried, the Police Jury approved the hiring of Ms. Amber Harrington, Executive Secretary in the Administrative Office.

Ms. Carolyn Bessard stated a motion is needed to approve payment of Invoice No. 2980 dates 9/13/2017 to Advance Consultants, LLC in the amount of \$150.00 relative to reviewing of Patty Ann Trahan Property Partition Plan Review. Cost to be paid from General Fund.

Upon motion by Mr. Kevin Sagera, and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury approved the payment of Invoice No.2980 to Advance Consultants, LLC in the amount of \$150.00.

Ms. Carolyn Bessard stated a motion is needed to approve payment of Invoice No. 36-28259 to Louisiana Testing & Inspection Inc. dated 08/31/2017 in the amount of \$240.00 for Asphalt Coring of 4 Cores Asphalt RDWY Density-submitted. Cost to be paid from Parishwide.

Upon motion by Mr. Pervis Gaspard, and duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury approved the payment of Invoice No. 36-28259 to Louisiana Testing & Inspection Inc. in the amount of \$240.00.

Ms. Carolyn Bessard stated a motion is needed to approve the attached bills that were submitted.

Upon motion by Mr. Mark Poche', and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury approved the attached bills that were submitted.

Ms. Carolyn Bessard stated a motion is needed to approve payment of Invoice No. VP20170907 to River Security dated 09/12/2017 in the amount of \$2,402.93 relative to armed security guard services from 08/25/2017 to 09/07/2017. Cost to be paid from General Fund.

Upon motion by Mr. Kevin Segrera, and duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury approved the payment of Invoice No. VP20170907 to River Security in the amount of \$2,402.93.

President Darby recognizes New Business, Legal Counsel Business.

Mr. Paul Moresi, III, Parish Attorney with Moresi Firm, stated he got a call from Donnie Bolden you'll did an authorized a right of use agreement with him on some hazard mitigation property that was green spaced. Once I explained he would have to get Liability Insurance on it he looked into the cost of it and called back and changed his mind. The Administrative Staff sent me an inquiry from a lady by the name of Sandra Flory. She had a piece of property that she inherited on LA Hwy 339 that was adjudicated to you in 2014 for failure to pay taxes. The three years ran in June of 2017. She wants to reclaim her property beings she was living in Beaumont, Texas and needs to be relocated because of Hurricane Harvey. She is asking what procedures she needs to follow. It's my appreciation of the tax laws that once the three years run, she can't just

go to the Sheriff's Office and redeem it. It's too late to redeem. I would like your permission to look at it and I know you would like to help the lady if you can. But once it's been adjudicated to you, we also have to be careful about a Donation of Public Funds. I would like your permission to contact her and see what we can do help her.

Upon motion by Mr. Pervis Gaspard, and duly seconded by Mr. Wayne Touchet, and unanimously carried, the Police Jury grants permission for Mr. Paul Moresi, III to look into seeing how we can help Ms. Sandra Flory with getting her property.

Mr. Paul Moresi, III, Parish Attorney with Moresi Firm, stated that he sent a long grass letter to a Mr. Joseph Pillette, 804 Northeast St. in Abbeville. Its lot is in Grand Prairie Subdivision and the letter came back, unable to forward. If we can get a better address on the gentlemen.

Mr. Paul Moresi, III stated that he was asked previously about contractors who pull permits, could you bill them at the end of the month? I don't think that's going to be a problem. For example, you bill dumpsters and other things monthly. As long as you do it with a reasonable amount of time and you stay on top of it to make sure that you not getting stuck with some of these. I think it would be legal.

Mr. Mark Poche' stated that he would advise us not to do that because we are having to start sending bills, generating bills, and mailing bills and worrying about collections. Get them to pay up front.

Mr. Paul Moresi, III stated that he started working on the Amendment of your job description for the Parish Administrator. What I changed it to was minimum requirement of Bachelor's Degree, or seven (7) years employment experience in Local or Municipal Government or equivalent combination of education experience. The thought occurred to me though that it doesn't define what equivalent combination is. So what that means? If you have one (1) year of college but you have ten (10) years of experience. Also gives other examples. You'll authorized me to contact an HR person who lives in Abbeville about reviewing your Personnel Manuel. It might not be a good idea to let her take a look at this first and see if she has language that's not so confusing.

Mr. Paul Bourgeois stated that he decided to check into it some himself. The only way you can look at stuff as far as experience into this. You can give so much credit towards a Bachelor Degree, for prior learning credit. It does not give you a Bachelor's Degree equivalency. You can just get credits towards it. It's nowhere near equivalent. It's not even equal to an Associate Degree. Mr. Paul Moresi, III stated let me get more advice.

Upon motion by Mr. Pervis Gaspard, and duly seconded by Mr. Errol Domingues, and unanimously carried, the Police Jury grants Mr. Paul Moresi, III to continue to look further, with the HR person and Legal Council, into the Parish Administrator job description and qualifications.

President Darby recognizes New Business, Police Jury President Business.

President Darby considered action to amend the agenda to discuss and consider actions on any new items presented by Mr. Mike Ardoin.

Mr. Mike Ardoin stated that the month of February he removed five beaver dams. It was seventeen or eighteen beavers that we did away with. As of August 31st he is back to work and currently working on the beaver problem.

Mr. Wayne Touchet stated Mr. Sandrus Stelly is having an issue with coyotes. Is there anything you can do to help?

Mr. Mike Ardoin stated he does the coyotes. Beavers overrun everything else and then the coyotes but I try to help everybody. Mr. Mike Ardoin will contact Mr. Sandrus Stelly.

President Darby recognizes New Business, Police Juror Business.

Mr. Errol Domingues stated do we have an update on the Drainage Study off of Boat Shop Rd? Have update for next committee meeting. Mr. Wade Istre continues to call. Get elevation for his yard. Also asked to put a No Wake Sign.

Mr. Kevin Sagrera stated Mr. Paul Moresi, III if you can send a letter again to R & B Cooling about the trash. Needs to be removed. Maybe send certified. If no response see if the Sheriff can handle the letter.

Upon motion by Mr. Kevin Sagrera, and duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury agrees to send certified letter and if no response get the Sheriff's Office to handle the letter.

Mr. Kevin Sagrera stated Cypress Point Drainage Study, we talked about the pipe going under the road. Had we started anything on that? Mr. Gene Sellers, III stated elevation is being ran.

Upon motion by Mr. Leon Broussard, and duly seconded by Mr. Paul Bourgeois, and unanimously carried, there being no further business to be presented, the meeting was duly adjourned.

Assistant Parish Administrator

President